

Special Events Liability and Abuse Insurance



■ Optional Liquor Liability Coverage Available

Francis L. Dean & Associates, LLC



The Leader in Sports, Leisure and Entertainment Insurance

- 4-H Clubs
- Antique Shows
- Auctions
- Banquets
- Bazaars
- Beauty Contests
- Consumer Shows
- Contests
- Demolition Derbies
- Educational Exhibitions
- Fairs
- Fashion Shows
- Festivals
- Fishing Derbies
- Flower Shows
- Fraternal
- Garden Shows
- Graduations
- Luncheons
- Marathons
- Meets
- Parades
- Picnics
- Proms
- Rap Performances
- Rock Concerts
- Soap Box Derbies
- Telethons
- Tractor Pulls
- Trade Shows
- Zoo Outings
- Etc.

Please complete the following application. As special events vary, some questions may not be applicable. Please indicate "N/A" where necessary.

General Information

Please print or type

Full Legal Name of Proposed Policyholder

Type of Operation

Corporation

Individual/Sole Proprietor

Partnership/Joint Venture

Limited Liability Company (LLC)

Other:

Full Mailing Address

City

State

Zip

Contact Name

Phone Number

Email Address

Do you have a Risk Management Plan?

YES

NO

Is your current insurer non-renewing coverage?

YES

NO

Have any liability claims been paid by your insurer during the last 3 years?

YES

NO

If yes, please describe claims:

Dates of Event

Times of Event

Set Up/Tear Down Dates and Times if Different

Number of consecutive days

Number of total days

Opening and Closing hours of event

Name of Event

Open:

Close:

Location of Event

City

State

Zip

Estimated Daily Attendance

Maximum daily number of attendance

Maximum total attendance, if more than 1 day

Total attendance last year (if cancelled due to COVID19, please provide attendance from last year the event was held)

Last year's receipts (if cancelled due to COVID19, please provide gross receipts from last year the event was held)

Does the Facility Carry Liability Insurance?

YES

NO

Estimated Total Gross Receipts (\$)

Detailed Description of Event Including list of activities and attractions

Coverage desired (choose all that apply)

Total Liability Limits Required (excluding liquor liability)

General Liability

Liquor Liability

Excess Liability

Accident Coverage

Per Occurrence

General Aggregate

General Information

How Many Vendors will be Present?			Does Each Vendor have Liability Insurance?	YES	NO	
Is Security personnel present?	YES	NO	Please select:	Police Officers	Volunteers (unarmed)	Armed Security
Are overnight accommodations or camping facilities part of the event?	YES	NO	Number of Security Personnel			
If Displaying Vehicles, will Vehicles Remain Stationary?	YES	NO				
Does the Applicant have a Risk Management Plan?	YES	NO				
Are Fireworks or Pyrotechnics Involved in this Event?	YES	NO				
If yes, is there a Certificate of Insurance naming the applicant as additional insured from the 3rd party vendor?				YES	NO	
Are the fireworks or pyrotechnics put on by 3rd party?	YES	NO				

To Be Completed if Event Includes Alcohol

Is Alcohol to be Sold at this Event?	YES	NO	Does Applicant (Insured) have a valid liquor license or permit? <i>(Note: If yes, a copy will be requested to have on file)</i>	YES	NO
Please describe the type of license you have for sale of alcohol	Permit for event only	Annual Liquor License	Alcohol Served by third party		
Have all servers and bartenders completed a certified alcohol training course/alcohol awareness program such as TIPS, TAMS or other state accepted courses?	YES	NO			
Estimated Number of Attendees Consuming Alcohol Daily					
Is Applicant the Sole Vendor of Alcohol at the Event?	YES	NO			
If No, Please List Number of Vendors Serving Alcohol					
Are all Participating Alcohol Vendors Required to Carry Liquor Liability Insurance?	YES	NO			
Number of Bars or Areas at which alcohol will be dispensed at this event					
What alcohol dispensing controls are in place?	Limited # of drink tickets	ID check prior to admission	ID check at purchase	Wristband identifying > 21	
Is alcohol consumption confined to this (these) areas?	YES	NO			
If no, please describe					
Will there be an open bar?	YES	NO			
Will alcohol be sold by the drink?	YES	NO			
Is BYOB permitted?	YES	NO	Will a server or bartender dispense all alcohol?	YES	NO
Has the applicant received any fines or citations in the last 5 years?	YES	NO			
If yes, please describe					
Has the applicant had a previous license suspended or revoked?	YES	NO			
Has the applicant had a liquor loss in the last 5 years?	YES	NO			
If yes, please describe					
Are written procedures in place for:					
Checking ID	YES	NO	Refusal of alcohol to Minors	YES	NO
			Refusal of alcohol to Intoxicated persons	YES	NO
Estimated Gross Alcohol Receipts per Day					
Total Estimated Gross Alcohol Receipts for Event					
Is liquor included in the price of the event ticket?	YES	NO			
If yes, please provide breakout of liquor sales from Ticket					

To Be Completed if Event Includes Musical Entertainment *Provide Copies of any Marketing or Advertising Documents.*

Names of bands or performers

Number of bands or performers

Is the event outdoors? YES NO

Concert Type:	Bluegrass	Country	Metal	Pop	Rock
	Classical	Electronic/EDM	Opera	Rap/Hip-Hop	School Band
	Comedy	Gospel	Orchestra	R&B	Symphony

How many years has this event been held under the current management?

Have there ever been any past claims related to this event? YES NO

Will there be any temporary stages or structure installed for this performance? YES NO

Who is the construction done by: Insured Subcontractor

To Be Completed if Event Includes a Parade *Provide a Copy of the Parade Route.*

Do you sponsor, co-sponsor, or participate in any parades? Sponsor Co-Sponsor Participate

If sponsored or co-sponsored, do you require certificates of insurance with \$1,000,000 liability limits from all participants? YES NO

Has the Parade Route been approved by the Local Authorities? YES NO

Will the Parade Route be secured by Police? YES NO

Are parade participants permitted to throw objects? YES NO

Objects to be Thrown

Number of Floats Number of participants

Number of Vehicles Estimated number of spectators

Number of Horses Estimated during of parade

Describe all mechanical or non-mechanical devices used during parade

Are devices indicated, provided and operated by a contractor? YES NO

If yes, do you obtain or require a certificate of insurance from the contract? YES NO

To Be Completed If Event Includes Athletics *Provide Copies of Participant Enrollment Forms*

Do you wish to cover claims by athletic participants? YES NO

Description of all athletic activities

If event involves bicycling, is the course on any roads that are open to vehicle traffic? YES NO

Number of estimated athletic participants per day: Youth Adult

Is this a professional, amateur, or collegiate event? professional amateur collegiate

Is the event professional tryout? YES NO Is there an admission charge for spectators? YES NO

Is this a professional training camp? YES NO Is there monetary compensation or prize money awarded? YES NO

Will athletic participants sign waivers and/or release of liability forms? YES NO

To Be Completed if Event Includes Tractor Pulls, Demolition Derbies or Rodeos *Provide Diagram of Event Facility*

Is the Event Location Specifically Designed for this Activity?	YES	NO
Are Barriers in place to Ensure Spectator Safety?	YES	NO
What is the Distance Between Barriers and Spectators?		
Will the Event Include Spectator Participation?	YES	NO

To Be Completed if Event Includes Inflatable or Amusement Devices *Provide Description of Each Amusement Item*

Do you have inflatable devices?	YES	NO
Does the Amusement Device Provider have Liability Insurance?	YES	NO
Are the Amusement Device Operators provided Manufacturer's Operating Manuals?	YES	NO
Are the Amusement Device Operators at least 19 Years of Age?	YES	NO
Do the Amusement Device Operators Test Equipment Prior to Day of Use?	YES	NO
Do the Amusement Device Operators Monitor for Patron Alcohol Use?	YES	NO
Will there be a Mechanical Bull Device?	YES	NO
Will there be a Zip Line?	YES	NO

Additional Insureds

Name, Address and Relationship of all additional insureds to be added to the policy:

Full Legal Name, Email Address	Full Mailing Address (including city, state, zip)	Relationship (see legend)	Endorsements
			PRIMARY
			WAIVER
			PRIMARY
			WAIVER
			PRIMARY
			WAIVER
			PRIMARY
			WAIVER

L - Landlord, V - Venue, E - Event Operator, F - Franchisor/Franchise Owner, I - Independent Contractor (\$75), O - Other (include details)

Acknowledgments and Signatures

- a. **Fraud Warning** Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance or statement of claim containing any materially false information, or conceals for the purpose of misleading, information concerning any fact material there to, commits a fraudulent insurance act, which may be a crime.
- b. **Applicant's Acknowledgement** I, the applicant, declare, to the best of my knowledge and belief, that all statements and answers in this application are true and complete. I understand and agree that
 - (a) this application will form part of any policy issued,
 - (b) no information given to or acquired by any representative of the Company will bind it, unless it is in writing on this application,
 - (c) no waiver or modification will bind the Company unless it is in writing and is signed by an executive officer of the Company, and
 - (d) only those persons eligible under the terms of an issued policy will be insured.

Agency Name

Agency License Number

Agent Phone Number

Agent Email Address

Agency Mailing Address

.....
Signed for the Proposed Policyholder

.....
Signed by Licensed Agent

.....
Date

.....
Licensed Agent Name

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